

September 23, 2021

Our school district uses the SchoolMessenger Notification System to provide timely communication to students and staff members on matters such as admissions, general interest activities and campus emergencies.

Any parent or guardian of a student enrolled at Sts. Peter and Paul should have gotten a prompt to opt in for these notifications. If you are not a parent or guardian but still wish to receive notifications from us, you may utilize the Self Sign-up feature available through SchoolMessenger.

In order to utilize this feature simply follow the steps below to create an account through the secure web site provided by SchoolMessenger.

Steps for setting up your account:

1. Enter the following URL into your web browser:
<https://asp.schoolmessenger.com/spsknights/subscriber>
2. Click the *Sign Up Now* link near the bottom of the page.
3. You will be taken to the Sign-Up page where you will need to confirm the encrypted image, your name, a valid email address and a password. You'll use your email address and the password you enter here to sign in later. Review and accept the Terms of Service. Click *Create Account* when you are done.
4. Check your email. There will be an Account Activation email from noreply@accounts.schoolmessenger.com with the subject *Account Activation*, which contains a link to activate your account; activation codes are valid for 24 hours. This link will take you to a confirmation page where you must enter your password in order to activate your account.
5. Once your account is set up, you will need to add your phone number to receive calls/texts. Select the Add More button on the Contact Info screen and follow the on-screen instructions
6. Under Contact Type, select the type of alerts you'd like to receive. This box is not checked by default, so you will receive nothing if no choice is made.
7. When you have finished making selections click *Save*.

Thank you for signing up and we hope you enjoy the SchoolMessenger system!